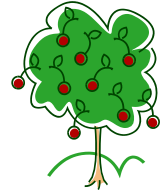


# Cherry Orchard Primary School



## Asthma Policy

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## Policy Statement

- Cherry Orchard Primary School welcomes pupils with asthma. We are a rights respecting school and recognize that every child has the right to the best possible health.
- We expect and encourage parents/carers to give appropriate information to the school regarding their child's asthma and to provide a prescribed inhaler and spacer device (if required).
- The school recognises that pupils need to have immediate access to their reliever inhaler.
- We will encourage and help children who have asthma to participate fully in all aspects of school life.
- The school will keep and maintain an emergency asthma kit on both sites and in the office.
- Teachers will ensure that the class inhaler bag/box is taken on emergency evacuation of the classroom (e.g. fire drill).

## On Admission to School

- Parents of children with asthma will be asked to complete a 'Parent Consent for Asthma Medication Form' as well as provide a full overview of their child's asthma, to include signs and symptoms, possible triggers, regular medication etc.
- Full details such as emergency contact numbers, family GP and any relevant hospital details will be completed on a child's admission to school form.
- **Every child with an asthma diagnosis** must have a **blue reliever inhaler** available in school and **a spacer device**.
- Permission is sought to administer emergency medication if necessary.

## Storage & Disposal of Medication

- All inhaler devices and spacers will be clearly labelled with the child's name. They will be stored in a clear plastic bag for hygiene purposes. Out of date inhalers are handed to parents to dispose of. Any unclaimed medication is taken to a pharmacy for safe disposal.

## Storage and Access

- a) Inhalers and spacers will be kept in each classroom under the supervision of the class teacher in a clearly labelled Medical Box. This should be in an easy to access place.
- b) Inhalers should be easily accessible to the child.

- c) At lunch time and during clubs inhalers will be easily accessible.
  - d) Asthma plans will be kept with the inhaler for easy access.
  - e) Children will be encouraged to use a spacer with their inhaler.
  - f) By the end of Year 6 pupils are encouraged to become self-managing, carry their own inhaler if appropriate and use it when needed.
- Most children will not need to use their blue inhaler on a daily basis, therefore, if the child has experienced symptoms and has needed to use their inhaler, parents/carers will be informed.
  - Parents/carers will always be informed if their child has an asthma attack.
  - If pupils leave the premises for any activity they must have their reliever inhalers with them.
  - Parents/carers are expected to check inhalers/spacer devices termly or regularly, confirming that the inhalers are in date and are full of medication.

### **Exercise and Activity**

- Pupils with asthma are encouraged to participate in PE lessons.
- Some pupils with asthma may need to use their reliever inhaler before exercising (this should be recorded on their care plan.)
- Reliever inhalers must be readily available at all times.

### **Asthma Attack**

- It is important that all staff know how to deal with a child experiencing an asthma attack.
- In the event of an asthma attack school staff should follow the procedure outlined in 'The Asthma Attack Flowchart'. This flowchart is visibly displayed in staff rooms/first aid areas/halls and classrooms.

### **Emergency Asthma Kits**

- Emergency asthma kits are available in both key stage buildings stored in each staffroom (2 in each). An emergency asthma kit is also available in the main office.
- An emergency kit will be taken on all outdoor activities.
- As part of the Asthma plan, parents will sign/not sign to say that their child can use the Emergency Inhaler in school in an emergency.
- Spacers will only be used once. The used spacer can be given to the child. The Pastoral Team will be informed as soon as possible of its use so that it can be replaced.
- All kits will contain 2 spacers.

## **Training**

Teaching staff, TAs and LTSs receive asthma awareness training and updates regularly so that they recognise and know how to deal with a child having an asthma attack, when and how to call an ambulance and what to do whilst waiting for the ambulance to arrive.

***Anita Jaswal June 2021***



Appendix 1



**Cherry Orchard Primary School**  
**Parental Consent: Asthma Medication**

<b>Childs Surname:</b>		<b>Child's First Name:</b>	
<b>Date of Birth:</b>		<b>Class:</b>	
<b>Parent/Carer name:</b>		<b>Address:</b>	
<b>Home Number:</b>	<b>Mobile Number:</b>	<b>Email:</b>	
<b>Doctors Name:</b>		<b>Surgery Details:</b>	

***Please read and sign below.***

- I can confirm that my child has been diagnosed with asthma/has been prescribed an inhaler. (delete as appropriate)
- My child has a working, in date inhaler clearly labelled with their name, which they will make sure is in school every day.
- They have/have not got a spacer which we will make sure is in school every day. (delete as appropriate)
- In the event of my child displaying symptoms of asthma, and if their inhaler is not available or unusable, I consent for my child to receive salbutamol from an emergency inhaler held for the school for such emergencies.
- I will ensure that my child has appropriate medication (inhaler) on their journey to and from school.
- The above information is, to the best of my knowledge, accurate. I will inform Cherry Orchard immediately if there is any change in dosage or frequency of the medication or if the medication is stopped.

Parent's/Carer's signature:

Date:

PRINT NAME: \_\_\_\_\_

Headteacher's signature:

Date:

PRINT NAME: \_\_\_\_\_

**If more than one medication is given, a separate form should be completed for each.**

*Please complete the following to help us understand your child's condition more:*

What signs can indicate that your child is having an asthma attack?

**Reliever treatment when needed.**  
 For shortness of breath, sudden tightness in the chest, wheeze or cough, give or allow my child to take the medicines below. After treatment and as soon as they feel better they can return to normal activity.

Medicine	Number of puffs.

Does your child need to take medicines before exercise or play?

Yes/ No (please circle)

Does your child need to take any other asthma medicines while in the school's care?

Yes/ No (please circle)

Medicine	Number of puffs.

Medicine	How much and when taken.

Does your child tell you when he/she needs medication?

Yes/ No (please circle)

Does your child need help taking his/her asthma medicine?

Yes/ No (please circle).

What help is needed?

What are your child's triggers (things that make their asthma worse?)

**Expiry dates of medicines checked.**

Medicine	Date of expiry

Under the GDPR (General Data Protection Regulations) we are required to inform you of how we collect, use and store data. Please refer to the Privacy Notice at <http://www.cherryorchard.bham.sch.uk> under the 'Our Amazing School' Section.



## Appendix 2

### LETTER TO INFORM PARENTS OF EMERGENCY SALBUTAMOL USE

Child's name: .....Class: .....Date:.....

Dear.....,

This letter is to formally notify you that.....needed to use their inhaler today.

This happened when.....

*(Tick as appropriate)*

- A member of staff helped them to use their asthma inhaler.
- They did not have their own asthma inhaler with them, so a member of staff helped them to use the emergency asthma inhaler containing salbutamol.
- Their own asthma inhaler was not working, so a member of staff helped them to use the emergency asthma inhaler containing salbutamol.

They were given the medication as follows:

Number of puffs							
Time given							

Although they soon felt better, we would strongly advise that you have your child seen by your own doctor as soon as possible.

Yours sincerely,

Miss A. Taylor

## Appendix 3

### Other documents

Guidance on the use of emergency salbutamol inhalers in school, March 2015, Department of Health.

Supporting pupils at school with medical conditions, December 2017, Department of Education

The Administration of Medicines in Schools and Settings: A Supplemental Guidance Document – Birmingham City Council February 2018

[www.asthma.org.uk](http://www.asthma.org.uk)