

# CHERRY ORCHARD PRIMARY SCHOOL ADMISSIONS POLICY

Cherry Orchard Road, Handsworth Wood, Birmingham, B20 2LB.

**URN:** 103178

**Telephone:** 01215540862

**Web address:** <http://www.cherryorchard.bham.sch.uk>

**Governing Type:** Community School

**Approx. number of roll:** 469

**Dfe number:** 330/2040

**Ward:** Handsworth Wood

**Age range:** 3-11

**Published Admission Number:** 60

**Gender:** Mixed

**Head Teacher:** Miss Alison Taylor

## **Making a school application**

### **How to apply for reception class**

- An application must be made online at <https://www.birmingham.gov.uk/schooladmissions>.

### **Cut-off distances**

- The home to school distance of the last child admitted at the time of entry in previous years where applicable. It is not possible to predict precise distances for the next year of entry and there is no guarantee of a place based on previous year's distances.

Cut off distance in metres for last child admitted in previous years	2017	2018	2019	2020	2021
	1312	1622	1162	580	2178

### **How to make an in-year application**

- Applications made outside the normal admission round (in-year admissions) must be made directly to the school(s) concerned. The local authority will provide an in-year application form for parents to complete. You may also be required to complete an additional information form provided by the school.

### **Admissions, Oversubscription and Selection**

- Where the number of applications is greater than the Published admission number, all applications will be ranked using the over-subscription criteria.
- If there is oversubscription within a category, priority is given to those children living closest to the school determined by the shortest distance.

## **Children with an Education Health and Care Plan**

- Any child with an Education, Health and Care Plan (EHCP) that names the school in their plan must be admitted. This will reduce the number of places available to other applicants. This gives such children overall priority for admission, this is not an oversubscription criteria.

## **Oversubscription Criteria**

1. Looked after or previously looked after children (including previously looked after children from outside England).
2. Children who at the time of the admission have a sibling who attends the school.
3. Distance (children who live nearest the school measured in a straight line)..

## **Admission Criteria Notes**

### **Care**

- A looked after child is a child/young person who is a) in the care of a local authority, or b) any child/young person who is subject to a Full Care Order, an interim Care Order, (in line with Section 22 of the Children's Act 1989) and children who were previously looked after but ceased to be so because they were adopted (or became subject to a residence order or special guardianship order).

### **Siblings**

- A brother or sister (under sibling criteria), the child must be living in the same family unit at the same address or could be:
  - A brother or sister sharing the same parents
  - A half-brother or half-sister, where two children share one parent
  - A stepbrother or stepsister, where two children are related by a parent's marriage or civil partnership (a formal arrangement that gives same-sex couple the same legal status as married couples)
  - The separate children of couples who live together
  - An adopted or fostered brother or sister

The children must be living permanently in the same house.

- Siblings in the school nursery do not qualify.

### **Distance from School**

- Distances are calculated on the basis of a straight line measurement between the applicant's home address and the main entrance to the school building.
- The Local Authority uses a computerised system, which measures all distances in metres. Ordnance Survey supplies the co-ordinates that are used to plot an applicant's home address within this system. Proof of address will be required by the school.
- A child's home will be the address at which the child normally resides and which has been notified to the school and other relevant agencies as being the child's normal

place of residence.

### **Admission Information Appeals**

- Appeals are administered by the Local Authority for this School. Parent/carers who wish to appeal against the decision to refuse their child admission should visit [www.birmingham.gov.uk/schooladmissions](http://www.birmingham.gov.uk/schooladmissions) to submit their appeal form. Appeals will be heard by an independent panel that is independent of the School and the Local Authority.

### **Waiting lists**

- If the School is oversubscribed in any year group, names of all unsuccessful applicants will be placed on a waiting list. The list will operate in accordance with the oversubscription criteria defined above and will operate until the end of the school year. This will be maintained by the School and following an unsuccessful application, the applicant will be informed if they have been placed on the waiting list.
- Waiting lists will not be fixed following the offer of places. They are subject to change. This means that a child's waiting list position during the year could go up or down. Any applicants will be added to the school's/academy's list in accordance with the order of priority for offering places. Waiting lists will be maintained until the end of each academic year.

### **Shared Responsibility**

- Where parents have shared responsibility for a child, and the child lives with both parents for part of the week, then the main residence will be determined as the address where the child lives the majority of the week. Parents may be requested to supply documentary evidence to support the address used.

### **Final Qualifier**

- In a very small number of cases it may not be possible to decide between the applications of those pupils who are the final qualifiers for a place, when applying the Published admission criteria. For example, this may occur when children in the same year group live at the same address, or if the distance between the home and school is exactly the same, for example, blocks of flats. If there is no other way of separating the application according to the admissions criteria and to admit both or all of the children would cause the legal limit to be exceeded, the Local Authority will use a computerised system to randomly select the child to be offered the final place.

### **Link to school's admissions policy**

- Please always check admissions/oversubscription criteria with the school for most up-to-date and exact wording of admissions/oversubscription criteria, by visiting the BCC website.

<https://www.birmingham.gov.uk/schooladmissions>